

Exam Prep (PMP & CAPM)

What is PMP?

The Project Management Institute (PMI) sponsors a project management certification, the purpose and goal of which is the development, maintenance, evaluation, promotion and administration of a rigorous, examination-based, professional certification credential of the highest caliber – the Project Management Professional (PMP). The PMP program supports the international community of Project Management Professionals and is designed to objectively assess and measure professional knowledge. This accreditation is one of the most sought after and prestigious Project Management accreditations in the world.

Course Description

This 2-day project management course prepares people for the PMP & CAPM Examination. It is a highly practical course, with many practise exams. One of the mandatory requirements set out by the PMI is that in order to take a PMP examination a candidate must first satisfactorily complete 35 Profession Development Units (PDU's). This course will provide 13 PDU's.

Course Objectives

On completion of this course delegates will be able to plan their own detailed final preparation for the PMP exam.

Who should attend?

Project Managers who wish to progress to PMP status as outlined by the PMI, and who are already familiar with the main contents of the PMBoK (Project Management Body of Knowledge).

Further requirements

This course will not cover the complete PMBoK Guide as it is not possible to do so in a 2-day period. Delegates attending the course must have already revised key parts of the PMBoK, as follows:

- Integration Management
- Scope Management
- Time Management
- Cost Management
- Risk Management
- Procurement Management

DURATION 2 DAYS

Course Content

Course Introduction

Administration, Objectives, Overview of PMI and current course

Introduction to the PMP Exam

Overview of the PMP examination format

General Revision

A brief revision session covering Time, Scope and Cost Management

Critical Path Analysis

Comprehensive explanation and practise in this key skill

Financial Justification

Comprehensive explanation and practise of Cost and benefits analysis, payback, Discounted Cash Flow, Net Present Value and Internal Rate of Return

Professional Responsibility

A thorough introduction to the PMI requirements for professional responsibility and ethical behaviour

Earned Value Management

Comprehensive explanation and practise of the techniques of EVM

Revision: Risk, Communications and Quality Management

A brief revision of the PMBoK in these areas

Contract and Procurement Management

Detailed description of the various types of procurement and contract strategies

HR Management

This wide-ranging topic includes Motivation, Dealing with Conflict, Leadership and Communication Styles

Practise Examinations

This course contains 7 practise exams, to give the delegates complete confidence in tackling the PMP examination.